

Ector County Advisory Board Meeting Minutes for May 19, 2021

A meeting was held for the members of the Ector County Airport Advisory Board at the Ector County Schlemeyer Airport on May 19, 2021

The following board members were present:

Mark Merritt
Winston Kenworthy
Joe Hurt
Bill Ritter
David Hood
Travis Fisher

Randa Walker-Texas Aero
Butch Morgan-Guest

Call to Order:

Meeting was called to order at 8:33 a.m.

Mark Merritt made a motion to approve minutes, David Hood second the motion and all approved.

FBO Business Activity Report:

Randa Walker distributed the Fuel Sales for April 2021.

See Attached:

Randa advised the board that fuel sales are way better than 2020. Everything has doubled. Self-Serve is still down. The manufacture for the dispenser is holding them up. Waiting to get that going pretty soon.

Randa also asked if it was the County's responsibility for all EPA report. She has not heard nothing about the Storm water permit for the Airport.

David Hood advised Randa when she requests a work order to please involve all the board members.

Board Members are needing to get the person responsible at the county to fix the problem and to attend a board meeting if there is any issues.

The board is in agreement that the sweeper needs to be here at the Airport.

May 19, 2021

Concerns/ To Do List Items:

- A. Report Re: County and FBO Responsibilities- Board discussed who was responsible for the maintenance of the FBO and Hangars. County is responsible for all major repairs, runways, electrical for the runway, taxiway, apron lighting. The FBO shall maintain general repair.
- B. Roof leaks-handed off to County Risk manager for possible claim- Board discussed the roof and are in contract with Sam Brijalba- Risk Management.
- C. Cracks on Ramp by Self-Serve Fuel Pumps- Board concerned about large cracks. Will speak to Evans or Martin to get them filled. Do not want the rubber fill. In time the rubber cracks.
- D. Demolition of hangars-South End-Status- The board discussed who is responsible for that project. They will get a hold of Charlie Pierce.
- E. Mowing-The Airport has a mower that was bought for the Airport but is at the Highway and Streets yard. The FBO needs the mower at the airport and with permission from the county the FBO can mow.

Airport Budget-Budget Involvement:

The Airport Board made a recommendation to being involved in the budge to presentation.

Commissioner's Courts-Airport Board Attendance:

The Airport Board made a recommendation to attend Commissioner's Court meeting's. Each Board Member will take turns attending two meetings each month. The Board requested the Court Schedule.

Safety:

Thorns on runways. Need sweeper at Airport.

Other Items:

Winston Kenworthy requested information on the Ramp Grant and the Budget Hearing Schedule.

Butch Morgan advised the Airport Board that trash needs to be pick up. Trash bags everywhere at the airport, especially on runways.

The Airport Board is needing the Exhibit "D" a map of areas outline inside the green line of the Leased-Premises that the Lessee is responsible for.

Bill Ritter advised the board that he had spoken to Sam the risk management coordinator about the roofs.

UPCOMING BOARD MEETING

David Hood motioned to adjourn, all approved.
Next Meeting June 16, 2021.

Minutes Approved _____ Date _____